RESIDENTIAL PARKING PROGRAM APPLICATION PACKET

The Residential Parking Program (RPP) is a permit system designed to give residents a better chance of finding an on-street parking space in their neighborhood. The desired outcome of the RPP is to increase the amount of on-street parking available to residents and their guests while balancing the needs of others who desire to park along the street. This packet provides information on system participation, program requirements, and processes for applying.

Submit application for review

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Staff review location

↓

Receive Neighborhood Consensus

↓

Determine parking need through study

↓

Implement parking restrictions

Engineering Division
Parking Services

Residential Parking Program
942 Pacific Ave, Tacoma WA 98402
Email: RPP@CITYOFTACOMA.ORG
PHONE: 253.591.5371

CITYOFTACOMA.ORG/RESIDENTIALPARKING

Application Info

- Applying is free.
- Process takes 4 –6 months from submittal to finalization.
- Applications are reviewed twice a year.
- Deadlines to submit applications are Oct 31 and April 30.
- RPZs are considered on request a basis. Application submittal initiates the request.
- Talking to your neighbors before applying is strongly encouraged.

DECIDING IF THIS PROGRAM IS THE RIGHT FIT FOR A NEIGHBORHOOD

Residential Parking Zones (RPZ)

Some neighborhoods have competition for a limited number of on-street parking spaces. Growing demand for parking is attributable to several factors such as increased vehicle ownership, increased residential occupancy, and increases in nearby employment and commercial/retail activity.

The Residential Parking Program (RPP) is a management tool used to mitigate adverse and chronic levels of commuter or non-resident parking along streets with adjacent residential properties. All vehicles parked in a designated Residential Parking Zone (RPZ) must adhere to the posted regulations or risk being issued a corrective action. A fee based parking permit is required to park for more than two-hours in an RPZ.

While this program helps manage a limited parking resource, it will not guarantee or assign specific spaces to households and their vehicles, nor will it solve neighborhood nuisance and security issues. The regulation of parking through this RPP shall be the least restrictive that best mitigates the documented problem.

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What does the program look like day to day?

1. Parking in an RPZ is limited to 2 hours during hours of operation for those vehicles without permit coverage.
2. Parking beyond the 2 hour timeframe, requires a permit that has been issued from an active account.
3. Permits are only available for residents or non-resident property owners whose home address or property resides within an RPZ.
4. No physical permits. The permit system functions in a digital form at through the registration of a vehicle's license plate number.
5. There is no limit to the number of permits available for purchase per residence and no cap to the number of permits sold per RPZ.
6. Purchased permits are transferable. City staff must complete a permit transfer on a users behalf.
7. Account approval is required before permit requests are approved. Accounts are free to create and requires proof of residency for approval.

Permit Fees per Residence.

- 24 Hour Permits– Valid for one 24-hour period. Available at the cost of $1. Ten individual 24 hour permits are credited to account with each purchase of an annual permit.
- Annual Permits– First two permits are priced $60 each annually. For each additional annual permit after the second, the price increases by $60.

Vehicle	Permit Cost Per Vehicle
First	$60
Second	$60
Third	$120
Fourth	$180

Permits at a discounted rate are eligible for low-income residents. For qualifying households, the permit for the first vehicle only will be at no cost. For each registered vehicle thereafter, the annual permit cost will follow the basic rate structure.

Residents who qualify for other low-income programs - - TANF, WIC, LIHEAP, SSI, SNAP, etc. are eligible for consideration of discounted rate permits. Other program participation or conditions may be considered when determining eligibility for discounted rate permits.

DETERMINING IF THE AREA MEETS THE CRITERIA FOR SIZE AND ZONING

Applying for a Residential Parking Zone

The establishment of Residential Parking Zones (RPZ) are considered upon request. A neighborhood may be eligible for zoned parking restrictions if it regularly experiences a significant amount of spillover parking from adjacent businesses or is near major parking generators of parked cars (high schools, shopping malls, medical facilities, etc). These restrictions require majority support from the neighborhood and a parking occupancy study.

To apply, there must be a Petitioner.

A designated petitioner must be identified in order kick start the application process. The petitioner will oversee the application process and act as the liaison between the neighborhood and City Staff.

- Be the person of record and act as the main contact for the RPZ request.
- Compile evidence to support the RPZ during the petition period.

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Neighborhood Eligibility

Limited to the following zoning classifications:

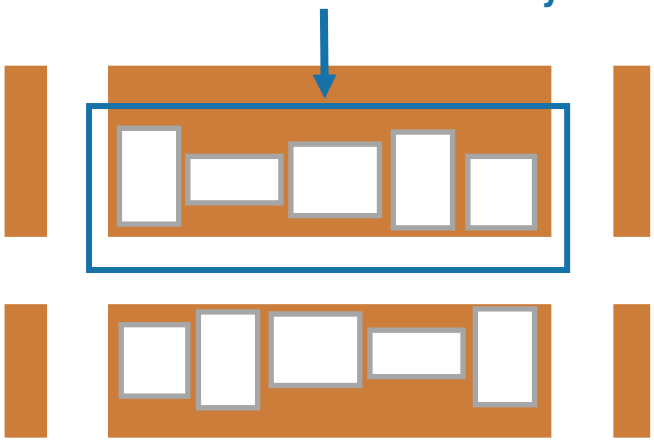
A minimum of 110 linear feet of curb space along residential frontage inclusive of at least two independent property owners.

- DR
- NCX
- UCX
- RCX
- CCX
- HMX

A minimum of 4 contiguous blocks or 1100 linear feet of curb space.

- R1
- R2
- R2-SRD
- R3
- R4
- R4L
- R5
- URX
- NRX
- HMR-SRD

One block defined as:
From intersection to intersection, one side of the street only.



City of Tacoma

Public Works Department

Engineering Division—Parking Services

Residential Parking Program

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Applications are most successful when a conversation happens at the neighborhood level first before submitting an application. Talking to your neighbors in advance may help progress the conversation further surrounding changes in parking controls. This will give you an idea on what properties are generally in support or directly oppose the proposed change.

Submit application for review

Identify petitioner and street segments to be considered for RPZ. Submit by deadline.

Staff review location

Eligibility is determined by zoning and size requirements. Other parking considerations are taken into account.

Receive Neighborhood Consensus

Document evidence of support during 90 day petition period. At least 60% of support from properties is required to further the consideration process.

Determine parking need through study

Parking demand determined via occupancy study. At least 75% of all legal parking spaces are occupied and at least 35% are occupied by commuter.

Implement parking restrictions

Neighborhood is notified of the results. If approved, the next steps for program participation and delivery date is outlined.

Each application must contain the completed information indicated in parts A, B and C. The application will be processed according to the policies and procedures for the Residential Parking Program in effect as of the date of the application.

Part A – Request Type

Mark all that applies:

☐ Implement new RPZ ☐ Modify Existing RPZ ☐ Remove Existing RPZ

Part B – Requested Street Information

Each application must include the name of the street to be considered for a Residential Parking Zone.

Requested Street(s):

From (Cross Street):

To (Cross Street):

Additional Notes:

Part C – Requester Information

I agree to be the requester of record for this application. I have read the policies and procedures governing the Residential Parking Program and agree to carry out to the best of my abilities the duties and responsibilities associated with being the requester of record.

Printed Name:	
Address:	
City, State, ZIP	
Daytime Phone:	
Signature:	

MAIL application to 942 Pacific Ave Tacoma WA 98405 or EMAIL application to RPP@CITYOFTACOMA.ORG